

**South Cambridgeshire District Council
Record of Chief Officer/Head of Service Decision**

This form should be used to record key and other decisions made by Chief Officers and Heads of Service. The contact officer will ensure that the signed and completed form is given to Democratic Services as soon as reasonably practicable after the decision has been taken.

A key decision shall not be taken unless notice of the item has been published at least 28 days before the decision is to be taken except where:

- a General Exception notice has been published under Rule 15 of the Access to Information Procedure Rules and the Chairman of Scrutiny and Overview Committee has been informed in writing; or
- where a Special Urgency notice has been published under Rule 16 of those Rules and the Chairman of Scrutiny and Overview Committee has agreed the decision is urgent.

Unless permission has been obtained from the Chairman of Council and the Chairman of the Scrutiny and Overview Committee that a key decision may be treated as a matter of urgency under Rule 12.19 of the Scrutiny and Overview Committee Procedure Rules, any key decision will come into force, and may then be implemented, on the expiry of five working days after the publication of the decision, unless called in under Rule 7 of the Budget and Policy Framework Procedure Rules or Rule 12 of the Scrutiny and Overview Committee Procedure Rules. Where consent has been obtained to exempt the decision from call-in, this will be specified below. Only key decisions of an officer are subject to call-in.

Decision Taker	Chief Executive
Subject Matter	Wet-led Pubs Christmas Support Policy
Ward(s) Affected	All Wards
Date Taken	Tuesday, 15 December 2020
Contact Officer	Adele Gritten, Business Development Team Leader 07873 220741 (adele.gritteb@scamb.gov.uk)
Date Published	Tuesday, 15 December 2020
Call-In Expiry	N/A – not a key decision
Key Decision?	No. The policy will facilitate the distribution of Government funding
In Forward Plan?	No. Direction from Government in response to Covid emergency
Urgent?	No

Purpose / Background

To approve the Christmas Support for Wet-led Pubs Policy to be administered by the Council in line with Government guidance.

This policy has been developed following guidance from Government and consultation with the lead Cabinet Member for Business Recovery and Leader of the Council.

Declaration(s) of Interest

Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision.

None

Dispensation(s)

In respect of any conflict(s) of interest declared above, record below any dispensation(s) granted by the Council's Standards Committee.

None

Consultation <i>Record below all parties consulted in relation to the decision.</i>
Lead Cabinet Member for Business Support and Leader of the Council.

Other Options Considered and Reasons for Rejection
None. The Council is responding to Central Government direction.

Final decision	Reason(s)
<p>Local authorities are responsible for delivering Christmas Support for Wet-led Pubs. In order to formalise arrangements for carrying out this function, the Chief Executive, in exercise of the emergency delegation in paragraph 4.4 of the Scheme of Delegation in Part 3 of the Constitution, and the emergency delegation approved by the Leader of the Council on 30 March 2020, authorising the Chief Executive to exercise all executive functions, or to authorise specified officers to exercise any such functions, and after consultation with the Leader of the Council:-</p> <p>Approves the Christmas Support Policy for Wet-led Pubs</p>	<p>Due to the Covid 19 emergency and the need for the Council to administer these grants in line with Government guidance.</p>

Signed	Name (CAPITALS)	Signature	Date
Lead Cabinet Member (where required by the Constitution)	Signed copy available upon request from Democratic Services (democratic.services@scambs.gov.uk)		
Chief Officer			

Further Information